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Sierra
Middle
School

STUDENT HANDBOOK

This agenda belongs to:

NAME _____
ADDRESS _____
CITY/TOWN _____ ZIP CODE _____
PHONE _____
STUDENT NO. _____

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7th Grade

Language Arts	_____	
Language Arts	Irene Dillon (idillon@lUSD.net)	
Language Arts	Elizabeth Zambrano (ezambrano@lUSD.net)	
Language Arts	Claudia Danielsen (cdanielsen@lUSD.net)	
Math	Anne Tyack (atyack@lUSD.net)	
Math	Kara Rehbein (krehbein@lUSD.net)	
Math	Diana Chavez (dichavez@lUSD.net)	
Science	Angela Quitasol (aquitasol@lUSD.net)	
Science	Victoria Sawyer (vsawyer@lUSD.net)	
World History	Allison Gadeke (agadeke@lUSD.net)	
World History	John Lewis (jlewis@lUSD.net)	

8th Grade

Language Arts	Mike Bartram (mbartram@lUSD.net)	
Language Arts	Ebony Nickelberry (enickelberry@lUSD.net)	
Language Arts	Irene Dillon (idillon@lUSD.net)	
Math	Tamara Miller (tmiller@lUSD.net)	
Math	Kara Villalobos (kvillalobos@lUSD.net)	
Science	Christine McCaa (cmccaa@lUSD.net)	
Science	Sara Sandhu (ssandhu@lUSD.net)	
US History	Gene Hart (ehart@lUSD.net)	
US History	Teresa Whiteside (twhiteside@lUSD.net)	

Music

Band	Cathy Eittle (cettle@lUSD.net)	
Band	Kristen Florek (kflorek@lUSD.net)	
Choir	Paul Kimball (pkimball@lUSD.net)	
Orchestra	Shane Kalbach (skalbach@lUSD.net)	

Sierra Middle School’s uniform policy and dress code help students understand the need to dress appropriately based on occasion. School is a learning environment and students must dress modestly, so other students are not distracted from their job of learning. Any clothing or accessories that are a distraction to the learning environment will not be permitted. **Students will not be permitted to attend class when they are not dressed according to the Uniform Policy and Dress Code.**

Uniform Policy – Top to Bottom

- Hats must be solid blue, solid gray, solid white, solid black or solid khaki.
 - Logos of any size or color are not permitted on hats.
 - Hats must be removed indoors.
- Shirts must be solid blue, solid gray, solid white, solid black or solid khaki.
 - Store brand logos of 2”x2” of any color are permitted on shirts.
 - Layering of shirts is permitted only when all layers are in uniform colors.
 - Sierra Spirit Wear is always in uniform (class and club shirts, Mathletes, Science Olympiad, CJSF, band, etc.)
- Pants, shorts, and skirts must be solid blue, solid gray, solid white, solid black or solid khaki.
- Athletic shorts and athletic pants are difficult to locate in solid colors. Therefore, athletic shorts and athletic pants worn outside of Physical Education may be two-tone. However, both colors must be gray, blue, white, black or khaki.
 - The complementing color must be blue, gray, white, black or khaki.
 - Blue, gray, white, black or khaki piping is also allowed.
 - No other color is permitted on athletic shorts or athletic pants.
 - Athletic shorts and athletic pants may have a brand or store logo no larger than 2”x2”.
 - Team logos are not permitted.
 -

Outerwear – Top to Bottom

- Hats must be solid blue, solid gray, solid white, solid black or solid khaki with no logos.
- Bandana’s or head scarves of any kind must be solid blue, solid white, solid gray, solid black or solid khaki.

- Sweaters must be solid blue, solid gray, solid white, solid black or solid khaki with no logos.
- **Heavy Coats, Windbreakers, Jackets and sweatshirts must be solid blue, solid gray, solid white, solid black or solid khaki.**
 - Store brand logos of 2” x 2” of any color are permitted on sweatshirts.

Dress Code – Top to Bottom

- Logos or designs that promote sex, drugs, alcohol, violence, or hate are not permitted at any time.
- Hats for protection from sun, wind, and rain are permitted outdoors only.
 - Hats must be removed indoors.
 - Baseball-style hats, when worn, must be worn in the forward-facing direction.
- Shirts must cover all undergarments.
 - Sheer tops, lace tops, tank tops, halter tops, “Pebbles” tops, tube tops, camisoles (camis), and spaghetti straps are not permitted.
 - Shirt sleeves must cover the shoulder and upper arm.
- Shirts must fully cover both cleavage and abdomen without attention or adjustment, and must cover all undergarments.
- Pants, shorts, skirts, and skorts must be worn at the waist.
 - Sometimes a belt is helpful to keep pants and shorts from sagging.
 - Pajama bottoms are not permitted.
- Shorts, skirts, and dresses (ladies) must be at least fingertip length, which is approximately mid-thigh regardless of height.
- Earrings, necklaces, chains, piercings, and bracelets may not contain spikes.
- Chained wallets are not permitted.
- Shoes must be close-toed and secure around the heel / ankle.
- Slippers or house shoes are not permitted.

The **UNIFORM POLICY** is waived from time to time as students are awarded “free dress days”. Even on those awarded days, the **DRESS CODE** is always in force. The **DRESS CODE** is in force at all Lincoln Unified School District events including but not limited to school days on campus, after school programs, off campus field trips, off campus competitions, and other school or district sponsored events.

Elective	2 periods
Math	1 period
Physical Education	1 period
Science	1 period

Education Code Section # 51240 -- Whenever any part of the instruction of health, family life education, and sex education conflicts with the religious training and beliefs or personal moral convictions of the parent or guardian of any student, the student shall be excused from such training upon written request of the parent or guardian. Parent information nights are held each semester to provide parents an opportunity to preview the materials used in this class.

Top 5 List for Sierra Success

1. **Be on time to school and class.**
2. **Dress in dress code.**
3. **Dress for P.E.**
4. **Live the Spartan Code**
5. **Complete all work and take advantage of our after-school tutoring and activities.**

Eligibility Requirements

To maintain activities and leadership eligibility, all seventh and eighth grade students must maintain a cumulative 2.0 GPA throughout the entire school year by averaging all quarter grades (with no F's during the prior quarter), and have three or fewer days of suspension during the prior quarter. As clarification, for the promotion ceremony and the promotion dance, the prior quarter shall be the fourth quarter and grades for all four quarters shall be averaged to establish the GPA. Additionally, all students will lose their eligibility for 30 calendar days immediately following a suspension of more than three days.

Promotion Requirements Summary:

- Cumulative GPA 2.0 or higher (avg. 4 qtrs.)
- GPA of 2.0 or higher 4th quarter
- No "F's" in the 4th quarter.
- 3 or fewer suspension days in 4th quarter.
- 95% attendance throughout the year

Promotion Dress Code:

1. Sport jacket, dress shirt, long slacks (No shorts, jeans or no flip-flops)
2. Dress shirt and long slacks (No shorts, jeans or no flip-flops)
3. Blouse with skirt, dress shoes, low heels (No shorts, miniskirts, strapless, spaghetti straps, open back or flip-flops or heels over 2 inches)
4. Dress, dress shoes with low heels (No shorts, miniskirts, strapless, spaghetti straps, open back, or flip-flop, or heels over 2 inches)

7/8 Extracurricular Activities

Activities and leadership eligibility are required for the following activities:

1. Promotion
2. Dances
3. Student government offices
4. Year end 7th and 8th Grade Celebration Days
5. Lincoln 'lympics and other intramural sports
6. Talent show participation

Additionally, a principal or principal's designee, may deny a student's participation in rallies at their discretion. To earn athletic, activities and leadership eligibility during the first quarter at Lincoln High School, all eighth-grade students, including English language learners and students with an IEP, must have earned a cumulative GPA of 2.0 with no "F's" during 4th quarter, and have three or fewer days of suspension during the 4th quarter. Additionally, all students will lose their eligibility for 30 calendar days immediately following a suspension of more than three days. This eligibility standard applies to dances, performance in rallies and assemblies, cheerleading and any athletic team. Incoming 9th grade students may use a one-time waiver to the "No F" criteria by informing the high school athletic director (for athletics and cheerleading) or assistant principal (for non-athletics) of their intent to use the one-time waiver. This one-time waiver applies to students' entire 4-year high school experience.

Report Cards

The school year is divided into four quarters approximately nine weeks each. Progress reports are distributed to all students weekly during homeroom classes on Monday or Tuesday. Report cards are mailed two weeks after each quarter ends.

Honor Roll

Highest Honors are received by students who have a 3.8-4.0 GPA (all A's). High Honors designees are those with GPA's between 3.5 and 3.79. Seventh and eighth grade students who meet the scholastic requirements are eligible for membership in the Sierra Middle School Chapter of the California Junior Scholarship Federation. Membership is open to qualified students at the beginning of each semester.

Student Insurance

An opportunity to purchase student accident insurance is offered annually. Details about coverage, cost of the policy, and enrollment procedures are sent home at the beginning of the school year.

Medical and accident insurance is required for students who wish to participate in after-school sports activities.

Injury or Illness

Health services are not provided at Sierra Middle School. Students who are ill should not come to school.

- Check on the health of students each morning before they leave for school and keep students home if they have an elevated temperature or other signs of illness.
- Make careful plans for emergency care if parents are to be away from home or are otherwise unavailable.

Medication During School Hours

- Physician and parent/legal guardian must complete the Medication in School form.
- Medication must be delivered to the school office staff by parent/legal guardian in a vial labeled by the pharmacist or in the original pharmacy container.
- Non-prescription drugs such as aspirin, cough syrup, antihistamines, etc., must be in the original container and are treated as prescription medication, that students cannot administer to themselves without a Medication in School form on file.
- No student may carry his/her own medication, unless a Medication in School is signed by a doctor and the form is on file with the School. If it is necessary, a parent or guardian may bring medication to the school and administer it to their own child.

Medication in School forms are available in the school office and many physicians have them. Remember to request it from the school prior to the physician's visit so that medication can begin on schedule. If you have any questions, call Renee O'Brien, District Nurse, 953-8729.

Rights of Parents to Inspect Student Records

Parents have the right to inspect all school records which are directly related to their children. Each student has a cumulative folder which is maintained at the school of residence. It contains all the basic information regarding attendance, subjects taken, grades, credits, test results, health records, special programs, etc. To inspect these records, confer with the principal or designee at the school.

Parent/Guardian Liability

Education Code Section # 48904 -- Parents or guardians are liable for any willful conduct of their minor children which results in injury to another pupil or to school district personnel, or for any willful cutting or defacing of any school property belonging to a school district or to a school district employee, or for any property belonging to the school district and

loaned to the minor student and willfully not returned. Such liability shall not exceed \$7,500.

Following due process procedures, the school district may withhold the grades, diplomas, or transcripts of the pupil responsible until such damages are paid or until completion of a voluntary work program in lieu of payment of monetary damages.

Class Preparation

Students are expected to arrive in class prepared with planners, a pencil and/or pen, paper, textbooks, Chromebook and completed assignments. For Physical Education class this means having proper P.E. attire.

Class Intervention

Mandatory tutoring will be assigned to students following the non-completion of any assignment. The student will be assigned to the first available session after school in order to complete the assignment for credit, as an intervention for student academic success

Textbooks/Chromebooks/Library Books

Textbooks and Chromebooks are checked out to each student. Students are expected to keep all school issued materials and technology, unmarked, and damage free. Textbooks and Chromebooks transported between home and school must be covered or kept in their school issued cases. Papers must not be stored inside books or Chromebooks as these can damage textbooks and Chromebooks. Students are also expected to treat library books and Chromebooks respectfully and return them in undamaged condition. Students will be expected to pay for lost or damaged textbooks, Chromebook and library books and keep their library accounts up to date.

Weekly Progress Report

If a student is having academic or behavioral difficulty, a parent/teacher may request that the student begin a weekly progress report. The student will pick up a progress report from the office and take it to all classes. The student is then responsible for taking the progress report home to his/her parents.

Requests For Student Work

- Parents may request homework for a student who is absent.
- Teachers will respond by 2:00 p.m. of the NEXT work day, (if not before) enclosing the appropriate homework assignment to cover the anticipated days of absence.

Lost and Found

Any lost items should be reported to the office immediately. Check before school, during lunch periods, and after school for lost articles. Do not

bring large sums of money or other valuables to school. All belongings should be labeled. The school cannot be held responsible for personal belongings or money left in classrooms, P.E. locker rooms, athletic fields, bike racks or elsewhere on the campus.

Musical Instruments

Sierra Middle School is not responsible for lost or damaged musical instruments being used or stored on school grounds.

Property

Students and their parents are responsible for all school property lost or damaged. Grades, diplomas, and transcripts may be withheld until arrangements have been made to pay for the lost or damaged property.

Use of Telephone

Telephones in the office are not for student use except in cases of emergency and only with permission from staff.

Counseling/Title I/The Summit

Our assistant principal, school psychologist, counselor and teachers are available to help students with class schedules, study habits, attendance problems, academic goals, personal problems, or problems between students. Students should not wait until a problem becomes extreme before seeking help. Additionally, students identified as Title I may also make an appointment with our Title I advisor by going to The Summit or the office before school, during lunch, or after school.

Closed Campus

Students may not leave the campus without an “off-grounds” pass. Students will be allowed to leave for lunch only if the following conditions exist:

1. A verified medical problem AND
2. The student is provided with verification of adult supervision.

Visitors On-Campus

All visitors are required to go to the office, sign in and receive a badge before visiting any classroom. Administrators, at their discretion, may escort visitors to classrooms.

Skates/Skateboards/Scooter Policy

Skateboards, skates and scooters are not allowed on the Sierra Middle School campus for any reason. These items must be taken to the office upon arrival to school and picked up directly after school.

Display of Student Affection

The inappropriate display of affection between two persons is forbidden. Parent contact will be made for those students unwilling to cooperate.

Media Coverage

Personal information released to the media is limited to name and grade (7th or 8th). Please indicate on your student's emergency card if you give your consent for your student to appear in video broadcasts or photographs used by the media.

Backpacks

Student lockers are unavailable, therefore, books and personal items are usually carried by students in backpacks or book bags. Keep money on your person. Keep backpacks and book bags within your area of close personal supervision at all times. Do not bring expensive personal items including electronics, trading cards or large sums of money to school. Sierra Middle School is not responsible for stolen items. Backpacks should be labeled with student name. Backpacks with inappropriate writing or decorations are not permitted on campus and will be confiscated.

Cell Phones/Electronic Devices

Students may bring cell phones to school, but may not use them for any reason during school hours. If students are caught with their phone it will be confiscated and must be picked up in the office by a parent, guardian, or someone on the student's emergency card. No iPods, ear buds or other electronic musical devices are permitted on campus at any time for any reason.

Hall Passes

Students out of class during class time are expected to have a signed hall pass at all times.

P.E. Expectations

Gym lockers are assigned by the instructor and school locks are provided. Do not share your locker.

Students are advised not to give out their locker combination and to be responsible for their own belongings. All items should be clearly marked with your name (especially your gym clothes!).

You are expected to dress in Sierra P.E. clothes for all physical education classes. If you are unable to afford the shorts and shirt, special arrangements can be made in the office.

Students are expected to participate in P.E. class daily. A student who repeatedly does not participate in P.E. is required to provide a doctor's note.

Gum, Sunflower Seeds and Vapor Pens

Gum, sunflower seeds and vapor pens are not allowed on campus.

Balloons/Flower Deliveries

Delivery for special occasions is prohibited due to distractions to the instructional environment.

Candy Sales

Except as a sanctioned ASB fundraiser, the selling of candy (or anything else) on campus is strictly prohibited.

Transfer Policy

On the last day the student is enrolled at Sierra Middle School, the student must get a Clearance Form from the office, and, during the day, secure the signature of all the student's teachers and Media Center Specialist (Librarian). All books must be turned in to teachers and P.E. locker cleaned out. The Clearance Form should be returned to the office clerk at the end of the day. If any debts are owed, the student or parents should pay the debts and receive a receipt. The student will then receive his/her completed Clearance Form, including immunization information.

Student Activities

Activities which are available to students include tutoring, clubs, and sports during lunch time and after school.

Election Process

Eligibility requirements for SB Officers and Representatives must be maintained as follows:

- 2.0 GPA or better with no F's or failing grades
- Satisfactory citizenship marks from teachers
- For Student Body officer candidates: enrollment in the 1st quarter Activities class
- The election process for student body office includes three significant areas: application, teacher recommendation, and student body vote. Full information is available in the SMS ASB constitution.

Dances and Dance Etiquette

One of the privileges of attending Sierra Middle School is going to dances. Students who choose to attend dances after school agree to follow the rules while having a good time. "Freaking" (explicit sexual dancing) and "moshing" (slamming into other dancers) are both unacceptable. Students choosing to dance inappropriately will be warned one time to stop. If they continue to dance inappropriately, they will be removed from the dance, required to call home and leave campus.

Students must be in uniform and dress code to attend all dances except for the promotional dance. Students who dress inappropriately will not be permitted to enter the dance. (Promotees will go directly from the ceremony to the dance. They may not go home to change.)

PHILOSOPHY OF DISCIPLINE

Student Rights

At Sierra Middle School, all persons have the following rights:

1. the right to learn,
2. the right to be safe, and feel safe,
3. the right to be respected as a person,
4. the right to be treated with kindness/courtesy.

The Lincoln Unified School District believes that the best discipline is self-imposed and that each student should learn to assume responsibility for his/her own actions.

Our goal is to enhance each student's awareness of his/her personal responsibility by providing an orderly and predictable set of guidelines so each student can choose the course of action which is in his /her best personal interest. Do the right thing, because it is the right thing to do.

RESTORATIVE JUSTICE

A Restorative Approach to Discipline

In the following page's you will find information about our school rules and the guidelines for consequences we have put in place to help our students learn from their mistakes. When a student falls short of our school's expectations, a school administrator will determine the action that will most help the student acknowledge his/her wrong doing, accept responsibility for it and make amends to those who have been negatively impacted. Consequences will be targeted to restore the harm caused to relationships and/or property as a result of the violation. The application of disciplinary action is at the discretion of the school administrator or the administrator's designee, depending on the individual circumstances and the student's disciplinary history. The administrator may deviate from these guidelines when the principal determines it is appropriate to do so. Part of our district's mission is to prepare students to be successful in today's global society. Part of being successful is to be able to acknowledge how our behavior impacts those around us. We must be willing to take responsibility for our behavior when we physically or emotionally hurt another person, or cause damage to another person's property. Having to face those we hurt, repair damage we have caused and hear how we caused others to feel helps to be better able to take responsibility for our behavior. It helps us make different choices the next time we are upset about something. LUSD believes that by addressing discipline in this way - a way that restores and repairs relationships - our students will be better prepared for success when they graduate from our schools.

STANDARDS FOR STUDENT BEHAVIOR

In order to maintain a school climate in which all students can learn, it is vital for all students to assume responsibility for their behavior. To aid

students in making appropriate decisions governing their behavior, the following code of conduct identifying standards and expectations has been developed based on provisions of the various California Government Codes.

While the standards are not intended to be exclusive, they illustrate the types of behavior which are appropriate and are necessary in a wholesome "school climate." These expectations shall apply to all students.

Student Behavior in Relation to School Personnel

When serious violations occur, police intervention is often necessary as required by state law.

Expulsion proceedings will be initiated against a student who assaults any school personnel, or who threatens great bodily harm with apparent ability to commit such harm.

Detention

Students who are tardy to school, sent out of class, or violate school rules may be assigned one or more days of detention to be served after school. In some instances, teachers will assign students detention at lunch. In these cases, students will be released from detention with ample time for them to purchase and consume their lunch. Students who fail to serve detention, who are kicked out of detention, or who arrive to detention late, will be assigned Friday School. If a student fails to serve detention on two consecutive days, the student will be put on in-school suspension for one school day, and he/she will be responsible for serving any remaining detention time.

Student Behavior Toward Other Students

Each student is expected to respect the rights of others. Each student also has an obligation to promote and safeguard an atmosphere where all learning and enrichment activities can take place without fear of disruption. Disruptive or dangerous student behavior in class, on school grounds during school functions, or while coming to and going home from school, will not be tolerated. The principal or Superintendent may recommend a pupil's expulsion for the following violations:

1. Physical injury to another person
2. Possession or sale of weapons.
3. Distribution or Sale of drugs or alcohol.
4. Commission of robbery or extortion.
5. Gang-related activity.
6. Sexual harassment.
7. Threats/harassment through social media

Bullying

Bullying is typically an attempt to get power over another individual and tends to be *repeated over and over*. It occurs in four main ways: physical bullying,

verbal bullying, relational bullying, and cyber bullying.

Lincoln Unified School District has taken a strong stand against bullying and has provided training for all teachers in the No Bully (nobully.com) approach. Our site also has a team of teachers trained as Solution Team Coaches who bring together a group of students to resolve the bullying of one of their peers. The students are told they are not being punished, but instead must help solve the bullying situation with non-punitive means. 2010 research shows an 80% effectiveness making it one of the most effective interventions available.

Procedures for Reporting: Bullying should be reported to any staff member as soon as possible
Public, Health, Safety, and Traffic Regulations

Parents, students, and school personnel are responsible for avoiding hazards and preventing harm, injury, fear, or inconvenience to others. Rules that are established to promote and to protect the physical well-being of all persons must be observed, practiced and obeyed for the benefit of all.

Reporting of School Violence – Education Code 49079

A school district shall inform the teacher of every student who has caused or attempted to cause serious bodily injury to another, as defined in paragraphs (5) and (6) of subdivision (e) of Section 243 of the Penal Code, to another person. The district shall provide the information to the teacher based on any written records that the district maintains or receives from a law enforcement agency regarding a student described in this section.

Degrading and Inflammatory Statements

Lincoln Unified School District affirms it is policy that all students, staff, and parents/visitors to district sites and/or activities have the right to be free from abusive statements, written or verbalized, which in any way degrade the unique qualities of an individual such as his/her race, ethnicity, culture, heritage, sexuality, physical/mental attributes, or religious beliefs and practices. Such comments are damaging to self-esteem and have no place in an educational institution.

Campus Rules

The rules on the following pages include the types of behavior unacceptable at school and school activities. Included are examples of possible consequences of each behavior. Other inappropriate behaviors will also lead to consequences, even if not specifically listed.

It is important that all students read this section carefully and have a clear understanding of the rules and consequences. Students may be assigned the

same consequences for misbehavior occurring coming to and returning from school as are indicated for infractions while on school campuses or at school-sponsored events. Students will be held accountable for following these rules and should be aware that not understanding a rule or not knowing about it is not an acceptable excuse for misbehavior. If you do not understand any of these rules or have questions about them after your teacher has covered the material in class, you should see the principal or vice principal.

Students will be held accountable for their conduct to and from school as well as during school hours and school-sponsored events. Students will be accountable for their behavior during non-school hours which affects their school attendance or the school attendance of other students.

While the consequences listed below for the various unacceptable behaviors will be generally followed, the school administration may at any time place a student on suspension or recommend expulsion if it is determined that such an action best serves the interest of the student(s) and/or the school. Any student who has been in detention or suspended from school may not participate or observe any extra curricular activities.

TYPE A BEHAVIORS

- Any behavior that disrupts teaching or learning
- Materials for class missing
- Non-participation in class
- Incomplete assignments or homework
- Non-dress for P.E.
- Food and drink in classroom
- Gum chewing, sunflower seeds on school grounds
- Failure to return signed materials from parents
- Dress code or uniform violation

CONSEQUENCES FOR TYPE A BEHAVIORS

- Teacher conference with student
- Additional assignments
- Teacher-held detention (15 - 60 minutes)
- Parent contact/conference with teacher
- Interdisciplinary Team meeting
- Classroom suspension by teacher
- Campus clean up
- Use loaner clothing from office
- Bring proper clothing from home

TYPE B BEHAVIORS

- REPEATED TYPE A BEHAVIORS (3 times)
- Harassment, bullying or abuse of other students
- “Pantsing” students
- Excessive tardies, uniform violations, dress code violations (3 or more)

- Period cuts
- Disturbing classes in session
- Littering/throwing food
- Throwing water
- Inappropriate dress
- Out of class without a pass
- Unauthorized radios, ipods, mp3 players, paging devices (beepers), hand-held video games, cellular phones, ear pods and other disruptive items
- Skating/bicycling/skateboarding on campus
- Obscene/vulgar gestures or words
- Cutting in lines
- Gambling: playing with dice or cards is not permitted on school campus
- Petty theft
- Unauthorized sale of merchandise
- Unacceptable conduct as determined by staff members
- Failure to report to the office with a referral
- Hitting/kicking lockers or doors
- Threats - spreading rumors
- Unnecessary physical contact, such as non-aggressive punching, shoving, kicking, hitting, play fighting
- Spitting
- Possession of the following: water balloons, water guns or water squirters, rubber bands, or any item which may cause a disturbance
- Cheating/plagiarism
- Out of uniform

CONSEQUENCES TYPE B BEHAVIORS

- Behavioral referral
- Counselor referral
- Administrator conference
- Friday School
- After school detention (30 - 60 minutes)
- Campus cleanup
- Lunch detention with teacher (1 to 2 days)
- Exclusion from extra-curricular activities
- Student Study Team referral
- Financial responsibility
- Suspension - 1 to 3 days
- Confiscation
- Use loaner clothing
- Bring proper clothing from home

TYPE C BEHAVIORS

- REPEATED VIOLATION OF TYPE B BEHAVIORS (3 times)
- Profanity or abusive language directed at staff
- Vandalism/destroying property

- Tagging (on any material), possession of tagging supplies
- Leaving campus without authorized pass
- Instigating/encouraging a fight
- Failure to complete detention
- Throwing or shooting objects to cause harm, nuisance, or damage
- Smoking and/or possession of tobacco/drug paraphernalia
- Tampering with fire alarms
- Possession or use of firecrackers, fireworks, or any flammable material
- Lewd and lascivious acts
- Ethnic slurs, harassment of person directed toward ethnicity, cultural, heritage, physical and mental attributes, or religious beliefs or practices
- Acts of racial prejudice
- Any gang related activities
- Theft

CONSEQUENCES FOR TYPE C BEHAVIORS

- After School Detention (2 to 4 days)
- Friday School
- Suspension - 1 to 5 days
- Parent or guardian is financially responsible for theft, vandalism or damage occurring on school property
- Police report

TYPE D BEHAVIORS

- REPEATED VIOLATION OF TYPE C BEHAVIORS (2 times)
- Extortion/robbery
- Possession or use of weapons, including, but not limited to explosives, firearms, knives of any size and any other dangerous objects
- Battery, physical assault, fighting
- Possession of drugs/alcohol/substitute substance on person or for distribution or sale during school hours (including vapor pens)
- Threats, verbal or physical assault of district personnel
- Sexual harassment
- Forgery
- Taping of fights/Cyber Bullying
- Filming and/or posting on the internet

CONSEQUENCES FOR TYPE D BEHAVIORS

- Off-campus suspension - 3 to 5 days
- Friday School
- Expulsion procedures initiated
- Police report
- Referral to School Resource Team

Physical Search

Physical search authorized by the principal or his/her designee may include student's clothing, PE

lockers, book bags, and/or property belonging to or being used by student.

INFORMATION ABOUT CONSEQUENCES

The administrator will use their discretion in determining the consequence for action, based on degree of severity and/or previous patterns of behavior of the student. Any student who accumulates two referrals in the same day or three referrals in 1 week may be suspended from school. Failure to report to the office with a referral may result in suspension.

SELF DEFENSE

Any student who actively participates in a fight with another student will be suspended for up to five days. Any person who throws a punch, tackles another person or in any way participates in a fight will be considered to be acting not in self-defense, but in an aggressive manner. Self-defense is defined as walking away from, avoiding, or otherwise averting any and all physical contact with other people.

SUSPENSION

Policy Statement - It is the policy of the Lincoln Unified School District that suspension is a last resort form of punishment and therefore should be imposed after other means of correction have failed. The exception is when the principal determines that the student's presence in school would constitute a threat to the welfare and safety of students or severely disrupts the educational process of the school. Suspension Definition - Suspension is the removal of a pupil from ongoing instruction for adjustment purposes.

Grounds for Suspension -- Education Code Section 48900 and 48900.2 - A pupil shall not be suspended from school or recommended for expulsion unless the Superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has

- | | |
|---------------|---|
| §48900 (a)(1) | Caused, attempted to cause, or threatened to cause physical injury to another person. |
| §48900 (a)(2) | Willfully used force or violence upon the person of another, except in self-defense. |
| §48900 (b) | Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object , unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. |
| §48900 (c) | Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance |

	listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.	§48900 (o)	Harassed, threatened, or intimidated a pupil who is a <u>complaining witness</u> or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
§48900 (d)	Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and <u>represented</u> the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.	§48900 (p)	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug <u>Soma</u> .
§48900 (e)	Committed or attempted to commit <u>robbery or extortion</u> .	§48900 (q)	Engaged in, or attempted to engage in, <u>hazing</u> . For purposes of this subdivision, "hazing" means a method of initiation or pre-initiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
§48900 (f)	Caused or attempted to cause <u>damage to school property</u> or private property.		
§48900 (g)	<u>Stole</u> or attempted to steal school <u>property</u> or private property.	§48900 (r)	Engaged in an act of <u>bullying</u> . For purposes of this subdivision, the following terms have the following meanings: (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including <u>communications made in writing or by means of an electronic act</u> , and including one or more acts committed by a pupil or group of pupils as defined in <u>§48900.2, §48900.3, or §48900.4</u> , directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following: (A) Placing a reasonable pupil or pupils in <u>fear of harm</u> to that pupil's or those pupils' person or property. (B) Causing a reasonable pupil to experience a substantially <u>detrimental effect</u> on his or her physical or mental health. (C) Causing a reasonable pupil to experience substantial <u>interference</u> with his or her <u>academic performance</u> . (D) Causing a reasonable pupil to experience substantial <u>interference</u> with his or her ability to <u>participate in or benefit from the services, activities, or privileges provide by a school</u> .
§48900 (h)	Possessed or used <u>tobacco</u> , or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.		
§48900 (i)	Committed an <u>obscene act</u> or engaged in <u>habitual profanity</u> or vulgarity.		
§48900 (j)	Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any <u>drug paraphernalia</u> , as defined in Section 11014.5 of the Health and Safety Code.		
§48900 (k)	<u>Disrupted school activities</u> or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.		
§48900 (l)	<u>Knowingly received</u> stolen school property or private property.		
§48900 (m)	Possessed an <u>imitation firearm</u> . As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.		
§48900 (n)	Committed or attempted to commit a <u>sexual assault</u> as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.		

	computer, or pager, of a communication, including, but not limited to any of the following:		or principal may use his or her discretion to provide <u>alternatives to suspension or expulsion</u> , including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.
	(i) A message, text, sound, or image.		
	(ii) A post on a social network Internet Web site including, but not limited to:		
	(I) Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).	§48900 (w)	It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.
	(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.	§48900.2	In addition to the reasons specified in §48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in §212.5. For the purposes of this chapter, the conduct described in §212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. <i>This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Added by Stats. 1992, c. 909 (S.B. 1930), §2.)</i>
	(III) Creating a false profile for the purpose of having one or more of the affects listed in paragraph (1). “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.		
	(2) (B) Not-with-standing paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.		
	(3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.	§48900.3	In addition to the reasons specified in §48900 and §48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence , as defined in subdivision (e) of Section 233. <i>(Added by Stats. 1994, c. 1198 (A.B. 2543), §6.)</i>
§48900 (t)	A pupil who aids or abets , as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).	§48900.4	In addition to the grounds specified in §48900, §48900.2, and §48900.3, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against
§48900 (u)	As used in this section, “ school property ” includes, but is not limited to, electronic files and databases.		
§48900 (v)	A superintendent of the school district		

school district personnel, or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or **hostile educational environment**. (Added by Stats. 1994, c. 1017 (A.B. 2752), §1.)

§48900.5 (a)

Suspension, including supervised suspension as described in §48911.1 shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to §49069. However, a pupil, including an individual with exceptional needs, as defined in §56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in §48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of §48900 or that the pupil's presence causes a danger to persons.

§48900.5 (b)

Other means of correction include, but are not limited to the following:

- (1) A conference between school personnel, the pupil's parent or guardian, and the pupil.
- (2) Referrals to the school counselor, psychologist, social worker, and child welfare attendance personnel, or other school support services.
- (3) Study team, guidance teams, resource panel teams, or other intervention-related teams that assess the behavior, and develop and implement individualized plans to address the behavior in partnership with the pupil and his or her parents.
- (4) Referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U. S. C. Sec. 794(a)).
- (5) Enrollment in a program for teaching prosocial behavior or anger management.

- (6) Participation in a restorative justice program.
- (7) A positive behavior support approach with tiered interventions that occur during the school day on campus.
- (8) After-school programs that address specific behavioral issues or expose pupils to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups.
- (9) Any of the alternatives described in §48900.6.

§48900.6.

As part of or instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, the superintendent of schools, or the governing board may require a pupil to perform **community service** on school grounds or, with written permission of the parent or guardian of the pupil, off school grounds, during the pupil's non-school hours. For the purposes of this section, "community service" may include, but is not limited to, work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs. This section does not apply if a pupil has been suspended, pending expulsion, pursuant to §48915. However, this section applies if the recommended expulsion is not implemented or is, itself, suspended by stipulation or other administrative action.

§48900.7 (a)

In addition to the reasons specified in §48900, §48900.2, §48900.3, and §48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made **terroristic threats** against school officials or school property, or both.

§48900.7 (b)

For the purposes of this section, "**terroristic threat**" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which,

on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family. (Added by Stats. 197, c 405 (A.B.307), §1.)

BOARD MUST FIND CONDITIONS TO EXPEL

§48915 (a) (1) Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

(A)Causing **serious physical injury** to another person, except in self-defense.
P.C. 243 (f) (5) "Serious bodily injury" means a serious impairment of physical condition including, but not limited to following: loss of consciousness; concussion, bone fracture; protracted loss or impairment of function of bodily member or organ; a wound requiring extensive suturing; and serious disfigurement.

P.C. 243 (f) (6) "Injury" means any physical injury which requires professional medical treatment. (Amend.Stats.Ch.421)

(B)Possession of any **knife, or other dangerous object** of no reasonable use to the pupil.

(C)Unlawful possession of any **controlled substance**, listed in Chapter 2 (commencing with §11053) of Division 10 of the Health and Safety Code, except for either of the following:

(i) The first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.

NOTE: "Not under the influence — marijuana must be over an ounce."

(ii) The possession of **over-the-counter medication** for use by the pupil for the medical purposes or medication

§48915 (a)(2)

prescribed for the pupil by a physician.

(D) **Robbery or extortion.**

(E) **Assault or battery**, as defined in Sections 240 and 242 of the Penal Code, **upon any school employee.**

If the principal, or the superintendent of schools makes a determination as described in paragraph (1), he or she is encouraged to do so as quickly as possible to ensure that the pupil does not lose instructional time.

NOTE/INFORMATION ONLY:

A decision to expel under **§48915(a)(1)(A-E)** must include additional findings of one or both of the following:

§48915 (b)

Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of §48918, the governing board of a school district may order a pupil expelled upon finding that the pupil committed an act listed in paragraph (1) of subdivision (a) or in subdivision **(a), (b), (c), (d), or (e) of §48900**. A decision to expel shall be based on a finding of one or both of the following:

- (1) **Other means** of correction are not feasible or have repeatedly failed to bring about proper conduct.
- (2) Due to the nature of the act, the presence of the pupil causes a continuing **danger** to the physical safety of the pupil or others.

§48915 (c)

The principal or superintendent of schools shall immediately suspend, pursuant to §48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

(1)Possession, selling, or otherwise furnishing a **firearm**. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal, or the designee of the principal. This subdivision applies to an act of possessing a firearm, only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of §48900, is not an offense for which suspension or

expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed.

- (2) **Brandishing a knife** at another person.
- (3) Unlawfully **selling a controlled** substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.
- (4) Committing or attempting to commit a **sexual assault** as defined in Subdivision (n) of §48900 or committing a **sexual battery** as defined in Subdivision (n) of §48900. [CWA must send out letter to parent/guardian informing the victim of his/her rights].

§48915 (d)

The governing board of a school district shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:

- (1) Is appropriately prepared to accommodate pupils who exhibit discipline problems.
- (2) Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school.
- (3) Is not housed at the school site attended by the pupil at the time of suspension.

§48915 (e)

Upon recommendation by the principal or the superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of §48918, the governing board of a school district may order a pupil expelled upon finding that the pupil, at school or at a school activity off of school grounds violated subdivision (f), (g), (h), (i), (j), (k), (l), or (m) of §48900, or §48900.2, §48900.3, §48900.4 and either of the following:

- (1) That **other means** of correction are not feasible or have repeatedly failed to bring about proper conduct.

- (2) That due to the nature of the violation, the presence of the pupil causes a **continuing danger** to the physical safety of the pupil or others.

§48915 (f)

The governing board of a school district shall refer a pupil who has been expelled pursuant to subdivision (b) or (c) to a program of study that meets all of the conditions specified in subdivision (d). Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (d). Notwithstanding this subdivision, with respect to a pupil expelled pursuant to subdivision (e), if the county superintendent of schools certifies that an alternative program of study is not available at a site away from a comprehensive middle, junior, or senior high school, or another elementary school, and the only option for placement is at another comprehensive middle, junior, or senior high school, or at an elementary school.

§48915 (g)

As used in this section, “knife” means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade that locks into place, or a razor with a blade that locks into place, or a razor with an unguarded blade.

§48915 (h)

As used in this section, the term “explosive” means “destructive device” as described in Section 921 of Title 18 of the United States Code.

BOYS		GIRLS	
Mile	6:50	Mile	8:13
Sit-ups	56 min	Sit-ups	48 min
Push-ups	39	Push-ups	21
Sit Reach	33	Sit Reach	38
Sh-Run	9.5	Sh-Run	10.2

Presidential Fitness Scores: 7th & 8th Grade

PHYSICAL EDUCATION RECORD OF ACHIEVEMENT

Girls Age	Sit/Reach	Curl-Ups	Push-Ups	Trunk Lift
11	10	>15	7	9-12
12	10	>18	7	9-12
13	10	>18	7	9-12
14	10	>18	7	9-12

FITNESSGRAM TEST GOALS: 7th & 8th Grade

Boys Age	Sit/Reach	Curl-Ups	Push-Ups	Trunk Lift
11	8	>15	8	9-12
12	8	>18	10	9-12
13	8	>21	12	9-12
14	8	>24	14	9-12

**San Joaquin County Office of Education
Data Processing JPA
CONSENT AND WAIVER**

The following form must be read and signed by you and your parent or legal guardian and school site teacher or administrator. A full version of the *Student Internet Ethics and Acceptable Use Agreement* may be obtained from your school site or by going to www.lusd.net.

By signing the *Consent and Waiver* form attached, I _____ (print name here) and my parent(s) or guardian(s) agree to abide by the following restrictions. I have discussed these rights and responsibilities with my parent(s) or guardian(s).

Further, my parent(s) or guardian(s) and I have been advised that the San Joaquin County Office of Education Data Processing JPA (DP JPA), district, and school site do not have control of the information on the Internet, although it attempts to provide prudent and available barriers. Other sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate, or potentially offensive to some people. While the DP JPA's intent is to make Internet access available to further school and district educational goals and objectives, account holders will have the ability to access materials which may not be appropriate and meet these goals and objectives. The DP JPA believes that the benefits to educators and students to access the Internet, in the form of information resources and opportunities for collaboration, far exceed any disadvantages of access. But ultimately, the parent(s) and guardian(s) of minors are responsible for setting and conveying the standards that their student should follow. To that end, the DP JPA, district, and school supports and respects each family's right to decide whether or not to apply for San Joaquin County Office of Education IT JPA WAN access. Any questions should be directed to the Department of Information Technology at (209) 468-4869 or school site or district technology staff members.

The student and his/her parent(s) or guardian(s) must understand that student access to the IT JPA WAN is developed to support the district's educational responsibilities and mission. The specific conditions and services being offered will change from time to time. In addition, DP JPA makes no warranties with respect to the IT JPA WAN's service, and it specifically assumes no responsibilities for:

- A. The content of any advice or information received by a student from a source, or any costs or charges incurred as a result of seeking or accepting such advice.
- B. Any costs, liability, or damages caused by the way the student chooses to use his/her District Network access.
- C. Any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the DP JPA.
- D. While the DP JPA supports the privacy of electronic mail, students must assume that this cannot be guaranteed.

By signing this form I agree to the following terms:

- 1. My use of the IT JPA WAN must be consistent with the DP JPA's, district's, and school site's primary goals.
- 2. I will not use IT JPA WAN for illegal purposes of any kind.
- 3. I will not use the IT JPA WAN to transmit threatening, obscene, or harassing materials. The district, school, and DP JPA will not be held responsible if I participate in such activities. In fact, by completing this contract, I agree that the DP JPA, school, or district is not responsible for such behavior on my part.
- 4. I will not use the IT JPA WAN to interfere with or disrupt network users, services, or equipment. Disruptions include, but are not limited to, distribution of unsolicited advertising, propagation of computer worms and viruses, using printer's other than those designated at my school site for student use, and using the network to make unauthorized entry to any other machine accessible via the network.
- 5. I will not use the IT JPA WAN to access information or resources unless permission to do so has been granted by the owners or holders of rights to those resources or information. It is assumed that information and resources accessible via IT JPA WAN are private to the individuals and organizations which own or hold rights to those resources and information unless specifically stated otherwise by the owners or holders of rights.

The DP JPA, district, and school make no warranties of any kind, whether express or implied, for the services it is providing. The DP JPA will not be responsible for any damages a user suffers. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the DP JPA's or the district/school's negligence or by user's error or omissions. Use of any information obtained via the Internet is at the user's own risk. The DP JPA, district, and school specifically deny any responsibility for the accuracy of or quality of information obtained through its services. All users need to consider the source of any information they obtain and consider how valid that information may be.

In accordance with the Electronic and Communications Privacy Act of 1986, 18 USCS Section 2510, all students are hereby given notice that there are no facilities provided by the IT JPA WAN for sending or receiving private or confidential electronic communications. All messages shall be determined to be readily accessible to the general public. Do not use this system for any communications which the sender intends only for the sender and intended recipients to read. By your use of IT JPA WAN, you agree to hold harmless the DP JPA, school and district, thereof, against any and all claims arising out of said use, no matter the cause or fault.

Required Signatures

I understand and will abide by the provisions and conditions of this contract. I understand that any violations of the above provisions may result in disciplinary action, the revoking of my user account, and the appropriate legal action. I also agree to report any misuse of the information system to the school site technology representative, teacher, or administrator. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document. All the rules of conduct described in district or school site policies, procedures, and handbooks apply when I am on the network.

I understand that the e-mail account supplied by the Data Processing JPA (DP JPA) is not my personal e-mail and that it and it's content are solely the property of the DP JPA and can be viewed by those authorized by the DP JPA.

School District: _____ School Site: BS CH CL DR JW LE MB TCK SM LH VO

Student ID#: _____

Student Signature: _____ Date: _____

PARENT OR GUARDIAN

Students under the age of 18 must have the signature of a parent of guardian who has read this contract.

As the parent or guardian of this student, I have read this contract and understand that it is designated for educational purposes. I understand that it is impossible for the DP JPA, district, or school to restrict access to all controversial materials, and I will not hold the DP JPA, district, or school responsible for materials acquired on the IT JPA WAN. I also agree to report any misuse of the information system to the school site technology representative. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document. I accept full responsibility for supervision of my child should they use remote connections to the IT JPA WAN in a non-school setting. I hereby give my permission to issue an account for my child and certify that the information contained on this form is correct.

Please complete all of the information below and route the Consent and Waiver portion of this document to your sponsoring teacher for approval. Your Internet access and account will not be granted without the completion of all informational items listed.

Parent or Guardian Name (please print): _____ Home Phone: _____

Signature: _____ Date: _____

SPONSORING TEACHER

I have read this contract and agree to promote this agreement with the student. As the sponsoring teacher, I agree to instruct the student on acceptable use of the network and proper network etiquette. I also agree to report any misuse of the information system to the school site technology representative. Misuse can come in many forms, but can be

viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document.

Teacher's Name (please print): _____

Signature: _____ Date: _____

DISTRICT REPRESENTATIVE

Students must have the signature of the district representative who has read this contract.

As a representative of the district, I have read this contract and understand that it is designated for educational purposes. I understand that it is impossible for the DP JPA or district to restrict access to all controversial materials, and I will not hold the DP JPA or district responsible for materials acquired on the IT JPA WAN, I also agree to report any misuse of the information system to the Department of Information Technology. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described in this document.

Please complete all of the information below and keep on file.

District Representative (please print): _____

Signature: _____ Date: _____

THE TEACHER PLEDGE:

I understand the importance of the school experience to every student and my role as a teacher and model. Therefore, I agree to carry out the following responsibilities and the goals stated in the ILP to the best of my ability:

- I will provide high-quality curriculum and instruction.
- I will have high expectations for every student and help every student develop the motivation for learning.
- I will teach all the necessary concepts to your child before regular homework is assigned.
- I will strive to be aware of the individual needs of your child.
- I will respect students, staff and families of Sierra Middle School.
- I will communicate with students frequently about their grades and academic progress.
- I will meet at least twice a year (Back To School Night and Arena Conferences) with students and families to discuss progress.
- I support ongoing communication between parents and teachers through progress reports, e-mail, telephone, on-line grade books, access to team meetings, and an open invitation to observe the educational program.

Teacher's Signature _____ Date: _____

THE STUDENT PLEDGE:

I realize that my education is important to me. It helps me develop the tools I need to become a happy and productive person. I also understand my parent(s) want to help me do my very best in school. I know I am the one responsible for my own success and that I must work hard to achieve it. Therefore, I agree to carry out the following responsibilities to the best of my ability:

- I will get plenty of sleep each night and eat a nutritious breakfast each morning. (free to all students)
- I will arrive at school on time every day unless I am ill. (I will not miss more than 9 school days a year.)

- I will be responsible for my own behavior.
- I will obey all school and individual classroom rules.
- I will return completed homework on time. If I do not complete my homework on time, I understand that I will be assigned to the after school homework club until my homework is completed.
- I will return corrected work to my parent(s).
- I will respect my classmates, staff, teachers, and other students at Sierra Middle School.
- I will use my agenda book for every class and will share this information with my parent(s).
- I will follow the no tolerance of bullying act in the student handbook.
- I will not participate in any form of bullying (witness or participant).

Student's Signature _____ Date: _____

THE PARENT PLEDGE:

I realize that my child's schooling is very important and I understand that my participation in my child's education will help his or her achievement and attitude. It is not only my right, but also my responsibility to ensure my child's success. Therefore, I agree to carry out the following responsibilities to the best of my ability:

- I will provide a quiet, well-lit, place for my child to study.
- I will ensure my child completes his/her homework and will check daily to see that it is finished. I understand that if my child does not complete his/her homework he/she will be assigned to the after school homework club.
- I will make sure my child gets an adequate night's sleep.
- I will make sure my child eats a nutritious breakfast and will provide a nutritious snack for him/her to bring to school.
- I will see to it that my child arrives at school on time every day. My child will not miss more than 9 school days this academic year. (No more than three absences per quarter.)
- I will make sure that my child leaves our home dressed appropriately, in school uniform, for school and equipped with adequate school supplies.
- I will make sure my child is reading at least 30 minutes per day.
- I will attend Back to School Night, Parent Conferences, Open House and other school functions.
- I will check my child's agenda book daily for homework, notes from teachers, and missing work stamps.
- I will support Sierra Middle School's no bullying policy.

Parent's Signature _____ Date: _____

The Spartan Code

Spartans push their mind and body to their limits.

Spartans master their emotions.

Spartans learn continuously.

Spartans give generously.

Spartans lead.